

Attachment 10 – Notice of Dissolution

MEMORANDUM FOR 42 FSS/FSR
50 Lemay Plaza
Bldg 804 Rm 272 NW
Maxwell AFB, AL 36112

FROM:

Subject: Notice of Dissolution

1. This is notification that the membership has voted to dissolve _____ (Name of Private Organization.) All assets have been disposed of in accordance with AFI 32-223 and our constitution. Our organization is dissolved as of _____ (date.)
2. If you have any questions, please contact _____ (name of individual) at _____ (telephone number w/ area code.)

President, Private Organization

Attachment 11 – Notice of Name Change

MEMORANDUM FOR 42 FSS/FSR
50 Lemay Plaza
Bldg 804 RM 272 NW
Maxwell AFB, Al 36112

FROM:

SUBJECT: Notice of Name Change

1. This is notification that the membership has voted to change the name of our organization from _____ (Current Name of PO) to _____ (New Name of PO). Our organization name change is effective as of _____ (date).
2. If you have any questions, please contact _____ (name of individual) at _____ (telephone number w/area code).

President, Private Organization