

**MONTHLY  
INCOME & EXPENSE STATEMENT**

[NAME OF PRIVATE ORGANIZATION]  
Balance Sheet  
[Month, Year]

	<b>This Month</b>	<b>This Year To-Date</b>
<b><u>Income</u></b>		
Membership Dues	\$	\$
Savings Account Interest		
Ways & Means		
Art Auction		
Special Fundraiser		
Other		
Miscellaneous		
<b>Total Income &amp; Receipts</b>	<hr/> <b>\$</b> <hr/>	<hr/> <b>\$</b> <hr/>
<b><u>Expenses</u></b>		
Ways & Means	\$	\$
Art Auction		
Special Fundraiser		
Other		
Publicity		
Donations		
Scholarships		
Community Centers		
Air Force Village		
Awards		
Treasurer Salary		
Miscellaneous		
<b>Total Expenses</b>	<hr/> <b>\$</b> <hr/>	<hr/> <b>\$</b> <hr/>
<b>Net Income/Loss</b>	<hr/> <b>\$</b> <hr/>	<hr/> <b>\$</b> <hr/>

[NAME OF PRIVATE ORGANIZATION]

Balance Sheet

[Month, Year]

	Prior Month Ending Balance	Last Month Ending Balance	This Month Increase/ Decrease
<b><u>Assets</u></b>			
Cash	\$	\$	\$
Checking			
Savings			
Accounts Receivable			
Dues			
Art Auction			
Special Fundraiser			
Prepaid Expenses			
<b>Total Assets</b>	<hr/> \$ <hr/>	<hr/> \$ <hr/>	<hr/> \$ <hr/>
<b><u>Liabilities</u></b>			
Accounts Payable			
Art Auction			
Special Fundraiser			
Other			
Prepaid Revenues			
<b>Total Liabilities</b>	<hr/> \$ <hr/>	<hr/> \$ <hr/>	<hr/> \$ <hr/>
<b>Fund Equity (Net Worth)</b>	<hr/> \$ <hr/>	<hr/> \$ <hr/>	<hr/> \$ <hr/>

[NAME OF PRIVATE ORGANIZATION]  
 PROPOSED BUDGET  
 [Date]

	Prior Year Actual	This Year Budget	Next Year Budge
<b><u>Income</u></b>			
Membership Dues	\$	\$	\$
Savings Account Interest			
Ways & Means			
Art Auction			
Special Fundraiser			
Other			
Donations			
Miscellaneous			
<b>Total Income &amp; Receipts</b>	\$	\$	\$
<b><u>Expenses</u></b>			
Ways & Means			
Art Auction			
Special Fundraiser			
Other			
Donations			
Scholarships			
Community Charities			
Air Force Village			
Purchases			
Treasurer Salary			
Miscellaneous			
<b>Total Income &amp; Receipts</b>	\$	\$	\$
<b>Net Income/Loss</b>	\$	\$	\$