

**ACKNOWLEDGMENT OF RIGHTS  
AND  
CONSENT TO RELEASE RECORDS**

**AUTHORITY:** 42 U.S.C. 13041 AND 10 U.S.C. 8013

**PRINCIPAL PURPOSE:** To comply with Public Law 101-647, Section 231, and DODI 1402.5, Criminal History Background Checks on Individuals in Child Care Services.

**DISCLOSURE:** Mandatory. In the case of an applicant for employment in a position involved with children under age of 18, refusal to sign this form shall result in the employer's refusal to consider the applicant for employment. In the case of an incumbent of a position involved with children under the age of 18, refusal to sign this form shall result in removal from such position.

**EMPLOYEE ACKNOWLEDGEMENT:**

I have been advised and understand that the United States Air Force, as a Federal employer, has an obligation to require a record check as a condition of my employment in a position involved with children under the age of 18. I have been further advised that I have a right to obtain a copy of any criminal history report made available to such employer or potential employer and to challenge the accuracy and completeness of any information included in such report.

**I understand that the record check will include the following:**

A state Criminal History Repository Check in the state where I currently reside and in states where I have formerly resided.

An Installation Records Check at all installations I have identified as residences during the preceding two years. This record will include, as a minimum, inquires of the Security Police, Medical Treatment Facility, the Family Housing Office, the Social Actions Office and the Family Advocacy Office.

A National Agency Check with Inquiries, include a Federal Bureau of Investigation Fingerprint check.

**Applicants for positions that require working with children under the age of 18 must answer the following questions:**

Have you ever been arrested for or charged with a crime involving a child?  YES  NO  
If yes, provide a description of the disposition of the arrest or charge.

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Have you ever been arrested for or charged with a crime involving drugs of alcohol?  YES  NO  
If you yes, provide a description of the arrest of charge.

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By signing this form you are giving us permission to do the required background checks on you and that you have read this form and understand it. You are signing the application under penalty of perjury. The penalty for perjury is \$2,000.00 fine, 5 years in jail or both.

**Sign** \_\_\_\_\_ **Date** \_\_\_\_\_